

**ARCHITECTS SECTION MEETING
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL ENGINEERS, DESIGNERS, AND LAND SURVEYORS
MINUTES
JULY 6, 2004**

PRESENT: Gary Gust, Arno Haering, James Otto, Walter Wilson

EXCUSED: Jeffrey Knaus

STAFF PRESENT: Jerry Lowrie, Bureau Director; Colleen Baird, Legal Counsel; Dr. Barbara Showers, Director of Education and Examinations, and Pat Schenck, Program Assistant

GUESTS: Bill Babcock, AIA Wisconsin

CALL TO ORDER

Chair, James Otto called the meeting to order at 9:30 a.m. A quorum of four members was present.

AGENDA

Additions to the Agenda:

- Item 4. a. ii. should read 2004 and 2005 meeting dates
- Item 6. b. add continuing education rules discussion

MOTION: Walter Wilson moved, seconded by Gary Gust, to adopt the agenda with amendments. Motion carried unanimously.

MINUTES (APRIL 15, 2004)

MOTION: Walter Wilson moved, seconded by Gary Gust, to approve the minutes of April 15, 2004 as written. Motion carried unanimously.

**ADMINISTRATIVE REPORT
JERRY LOWRIE, BUREAU DIRECTOR
SECTION ROSTER**

The Section questioned the reappointment status for Arno Haering.

JEFFERY KNAUS-WELCOME AND INTRODUCTIONS

Due to a family emergency, Jeffrey Knaus was unable to attend this meeting.

2004 MEETING DATES AND 2005 MEETING DATES

The A-E Joint Board will meet on November 18, 2004. The next Section meeting is April 13, 2005.

The Section requests that the screening telephone conference dates be included on the regular meeting date schedule. August 25, September 29, October 27, November 24, and December 29, 2004.

OFF-SITE LOCATION DISCUSSION

The Section discussed conducting a future Section meeting at the University of Wisconsin-Milwaukee School of Architecture, for the April 13, 2005 Meeting.

The Section expressed interest in conducting an off-site Section meeting provided the students and faculty are interested in hosting a meeting at their campus. Jim Otto will contact Dean Greenstreet at UW-Milwaukee.

SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES

Noted.

REGULATORY DIGEST NEWSLETTER TOPICS PUBLICATION DATES, DEADLINES, SUBJECTS

Mr. Lowrie requested ideas for articles and topics for the Regulatory Digest Newsletter and reported that the Department is not mailing printed newsletters to individual credential holders. The newsletters will be available on the Department's website. The Section noted that most credential holders would not look for the newsletter on the Department's website. Suggested topics for articles were continuing education and the rolling clock (ARE *examination*).

The Section discussed rule change accomplishments in 2004 and the possibility of having a meeting after the A-E Joint Board on November 18, 2004.

TRAVEL/CONFERENCES 2004 NCARB ANNUAL MEETING AND CONFERENCE, PORTLAND OR. JUNE 23-26 , 2004 REPORT - JAMES OTTO

Mr. Otto and Mr. Wilson reported on the 2004 NCARB Annual Meeting and Conference they attended in Portland OR on June 23-26, 2004. Copies of a power point presentation on the ARE will be available. Highlights of the meeting and conference were:

1. MBE meeting
 - Professional Conduct Committee reviews cases of revocation and disciplinary actions.

- Revocations of NCARB Certifications only.
 - Uses information obtained from member boards regarding investigations.
 - Reciprocity Impediments
 - Blue Cover Issues and Practice Across State Lines
2. Region IV Meeting
 - Financial Conditions of the Council
 - Master Plan for the Examination
 - NCARB Strategic Plan
 - Campaign status report
 - NAAB Required Sessions
 - Design/Build Rules
 - Discussion of Resolutions 04-1 through 04-9
 - Candidates for offices are running unopposed
 3. Highlights of the 2004 IDP Conference
 4. NCARB Financial Health
 5. Steven Nutt reported on ARE Committee Work
 6. Purpose of ARE
 7. Strategic Planning Workshop
 8. Leadership in NCARB
 9. NCARB Firm Practice
 10. Business Impediments

Mr. Otto reported that NCARB's Regional dues are increasing by \$500.00 per year for the next two years 2005-06. The 2006 Region VI meeting will be in Oklahoma City, OK in March of 2006.

**NCARB 2005 REGIONAL MEETING MILWAUKEE WI, MARCH 10-12, 2005
JOINT MEETING WITH REGION II
PLANNING UPDATE**

Mr. Otto and Charlotte, the NCARB Region Administrator, will finalize arrangements on September 17-18, 2004 for the NCARB 2005 Regional Meeting in Milwaukee WI. on March 10-12, 2005. The Department is not providing goody bags for this meeting. Registration fees will be determined three to four weeks prior to the meeting. Costs associated with the meeting determine the fee for registration.

Region IV states include Minnesota, Iowa, Wisconsin, Illinois, Indiana, Missouri, Kentucky, Michigan and Ohio.

Region II states include; Delaware, Washington DC, Maryland, New Jersey, New York, Virginia and West Virginia.

PFISTER HOTEL

The NCARB 2005 Regional Meeting is at the Pfister Hotel, Milwaukee WI, on March 10-12, 2005.

DRL PLANNING/STAFFING

The Department will provide two staff persons for the registration tables on Thursday, March 10 from 3:00 p.m. to 6:00 p.m. prior to the Ice Breaker and Friday morning from 7:00 a.m. to 9:00 a.m.

STATUTE/ADMINISTRATIVE RULES CONTINUING EDUCATION

The Section discussed the redrafting the continuing education enabling legislation which will be brought before the A-E Joint Board on November 18, 2004. The enabling legislation will permit each Section to create rules regarding continuing education.

Dr. Barbara Showers met with the Section to discuss continuing education issues with the Section. The Department will not keep a list of approved providers of continuing education for Architects nor will the Department collect proof of continuing education credit.

The Section discussed contacting other jurisdictions to use as models regarding continuing education issues, course providers, requirement for retired architects prior to renewal of their Credential. Department staff will contact other jurisdictions and research other Wisconsin boards regarding the above issues as well as continuing education courses, course providers, and the number of credit hours required for Architects prior to the Joint Board meeting.

MOTION: Arno Haering moved, seconded by Gary Gust, to move forward on the research and preparatory work related to continuing education rules for Architects in anticipation of the enabling legislation. Motion carried unanimously.

DISCUSSION OF FUTURE SECTION INITIATIVES IDP REQUIREMENTS FOR REGISTRATION BY COMITY

No discussion.

NAAB DEGREE REQUIREMENT

The Section discussed bringing Wisconsin in line with other jurisdictions by changing the rule to require a professional NAAB degree plus 3 years of experience and to eliminate the experience only option for licensure.

NCARB requires a NAAB degree for an NCARB certificate and does not accept experience only. Thirty-six jurisdictions now require a NAAB degree for licensure. Substantial discussion

occurred related to the issues of a NAAB Degree, modifications to the experience requirements as another option, technical school credit transfers and other issues.

MOTION: Arno Haering moved, seconded by Walter Wilson, that the Section move forward on the preliminary steps and research, related to the NAAB degree requirement and discuss at the next Architects Section meeting. Motion carried unanimously.

Mr. Otto and Mr. Lowrie will discuss the issue of requiring an NAAB degree for licensure in Wisconsin with Secretary Donsia Strong Hill.

**PROTOTYPICAL DOCUMENTS – RULE CHANGE – NCARB GUIDELINES
DESIGN BUILD – RULE CHANGE – NCARB GUIDELINES
EXAMINATION REVIEW – ELIMINATE FROM RULES**

A discussion of the issues related to design build will be placed on the agenda for the next Section Meeting.

**NCARB ISSUES
SECTION MEMBER ACTIVITY
PRACTICE ISSUES
MISCELLANEOUS CORRESPONDENCE/INFORMATION
NEW BUSINESS**

None.

VISITORS COMMENTS

Bill Babcock, AIA Wisconsin, thanked the Section for allowing him to participate in the meeting.

**PRESENTATION OF PROPOSED STIPULATIONS SUBMITTED AFTER MAILING
OF AGENDA**

None.

**CASE CLOSINGS
STIPULATIONS
ADMINISTRATIVE WARNINGS
REINSTATEMENT REQUESTS
PENDING APPLICATIONS
MONITORING
SUCH OTHER ITEMS AS AUTHORIZED BY LAW**

None.

ADJOURNMENT

MOTION: Walter Wilson moved, seconded by Gary Gust, to adjourn the meeting at 12:38 p.m. Motion carried unanimously

A-E Joint Board Rules – November 17, 2004
A-E Joint Board – November 18, 2004
Next Architect Section Meeting - April 13, 2005